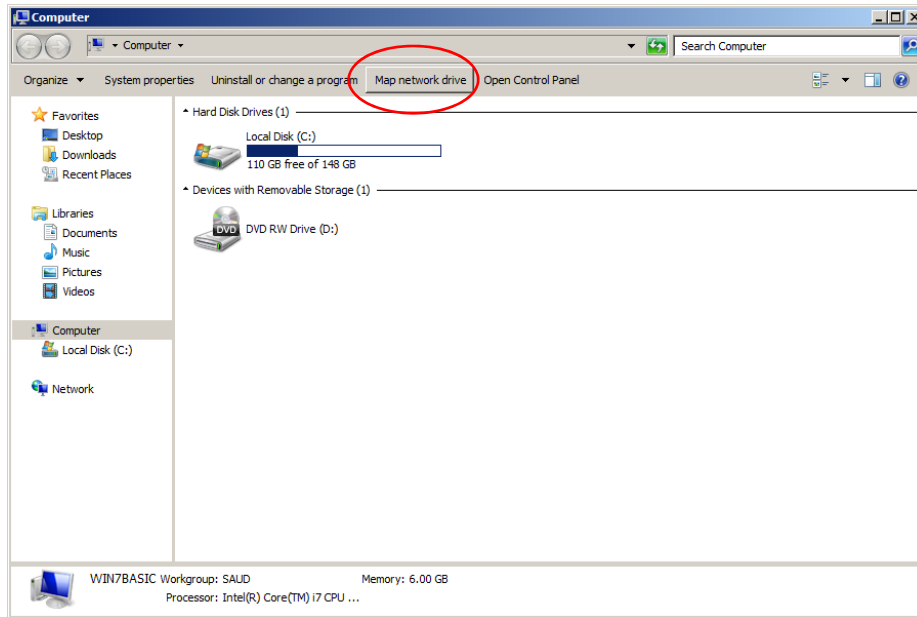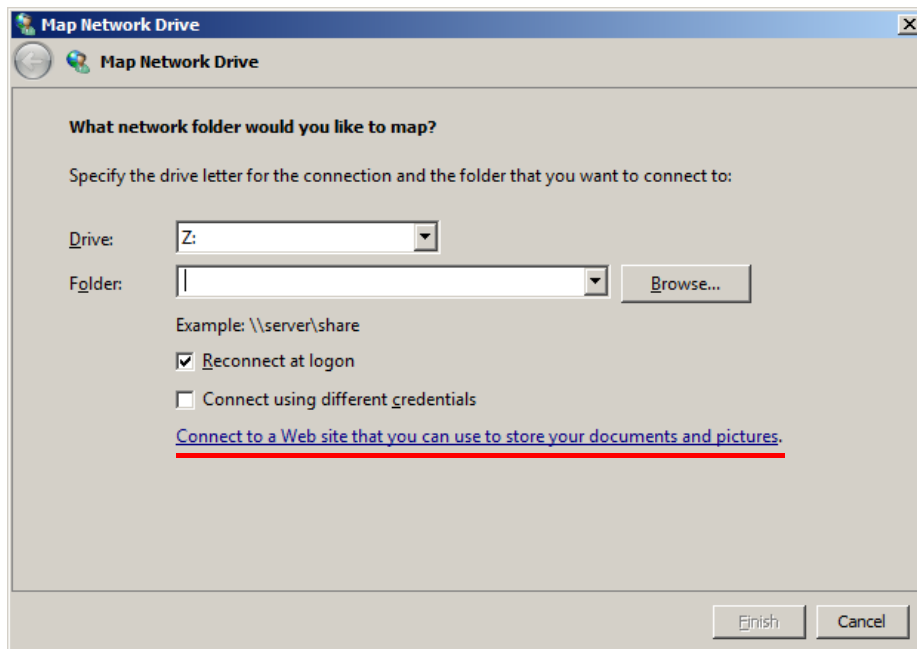# Connecting to Project Server Remotely for students
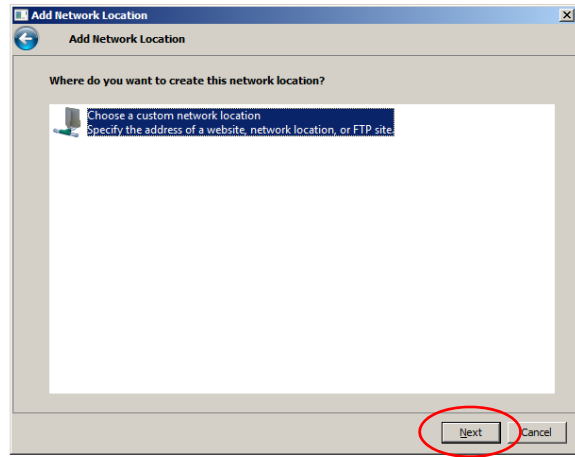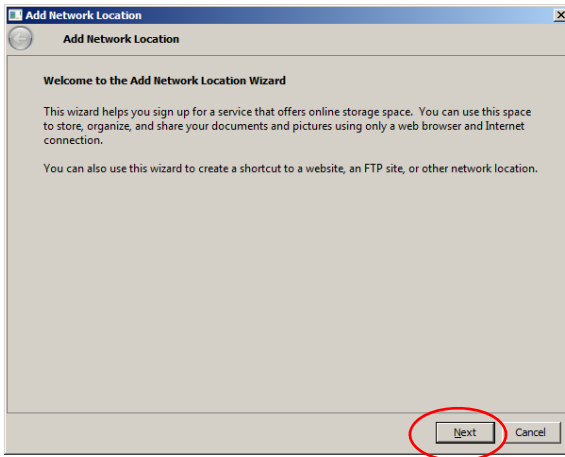
Browse your computer and find the "Map network drive" button on the toolbar.

Click the link at the bottom to "Connect to a Web site that you can use to store your documents and pictures."
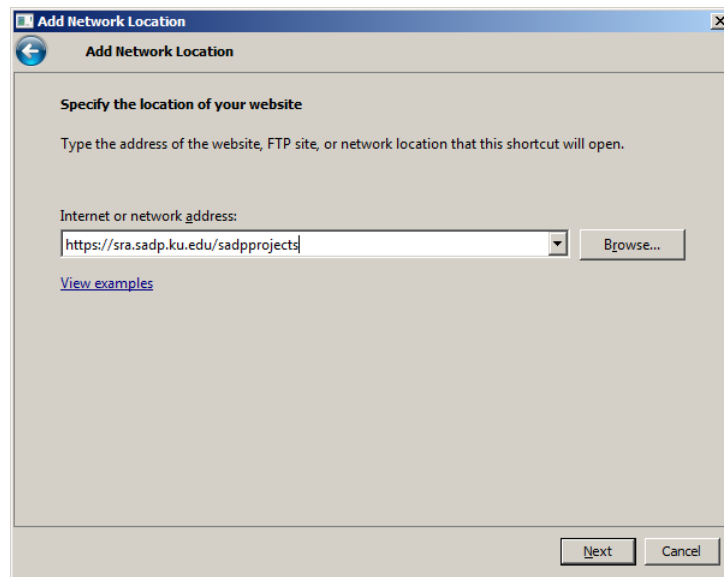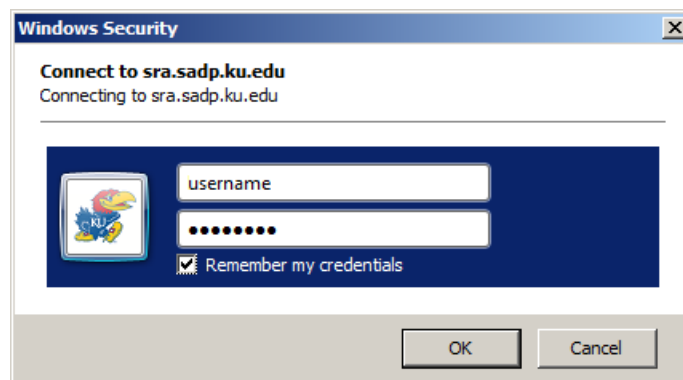
Click "next" on each of the next two screens.

Type in the URL as shown below. Make sure your slashes are slashing the correct way.
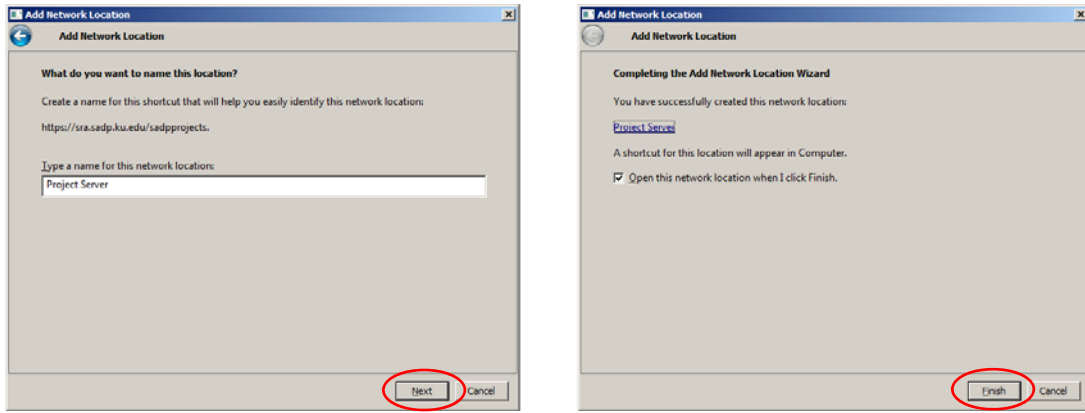
For reference, the URL is https://sra.sadp.ku.edu/sadpprojects. Note the "https:" and spelling of sadpprojects.
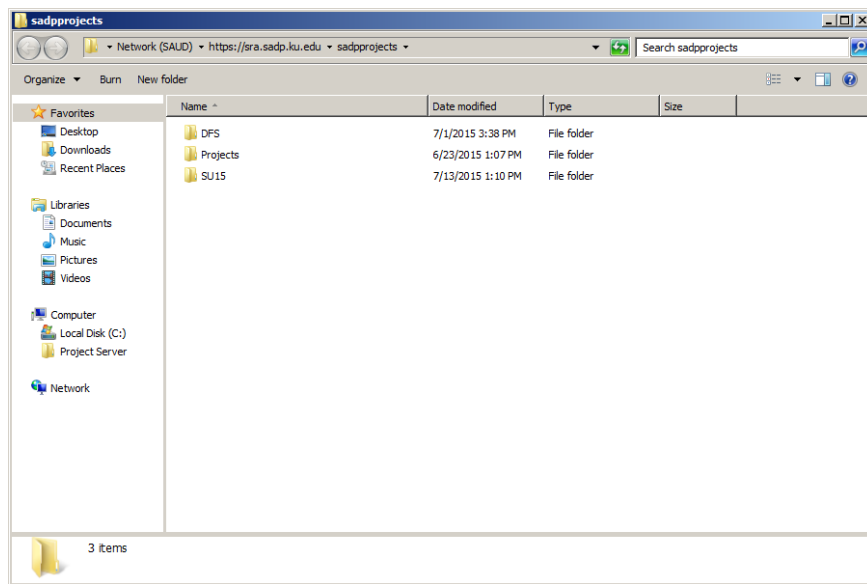

Enter your KU username and password as shown. Make sure you check the box to "Remember my credentials."

Give the connection a name you will recognize and click "next", and then "Finish" on the next screen.

The new network connection will open up, and you'll see the various semester folders. Your class folder will be inside the relevant semester folder. SU=summer, FA=fall, SP=spring.

Whenever you want to re-connect to this server, you can simply connect to the VPN, go back to "Computer" and you'll see the link for "Project Server" or whatever you named it. The link will stay there until you delete it.